

# **APELSCIDLA BOARD MEETING**

## **TENTATIVE AGENDA**

**Wednesday, March 12, 2003**

**9:00 a.m. – CR4W**

**Department of Professional & Occupational Regulation**

**3600 West Broad Street**

**Richmond, Virginia 23230-4917**

**(804) 367-8514**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes:
  - A. March 12, 2003, APELSCIDLA Board Meeting
  - B. April 29, 2003, Professional Engineers Section Meeting
  - C. April 30, 2003, Architects Section Meeting
  - D. May 1, 2003, Landscape Architects Section Meeting
  - E. May 6, 2003, Land Surveyors Section Meeting
  - F. May 8, 2003, Interior Designers Section Meeting
  - G. May 8, 2003, Informal Fact-Finding Conference (PE)
4. Public Comment Period\*
5. Appointments:
  - A. 9:10 a.m. – Kathleen Higgins, File Number 2002-02687 (WMD) *See Tab 6*

### Review Files

6. File Number 2002-02687 – Kathleen Higgins  
IFF by W. Davenport – Certification  
**APPOINTMENT – Kathleen Higgins (Applicant)**
7. File Number 2003-02365 – Wendell Andrews  
IFF by May - Licensing
8. Consideration of NOIRA for Regulatory Review
9. Board Member Training
10. Consider Adoption of Proposed Fees

11. Discuss Legislation
12. Election of Officers
13. Review of Board Financial Statements
14. Other Business
15. Adjourn

**NEXT MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 10, 2003**

\*Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.